

**BONITA SPRINGS FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS**

**Minutes – May 9, 2016  
Monthly Board Meeting**

Fire Commissioners Present:

Steve Lohan – Chairman  
Lawrence P. Kosilla, Jr. – Vice Chairman  
James Murphy – Commissioner  
Frank W. Liles – Commissioner

Fire Commissioners Absent:

Patrick J. McCourt - Commissioner

Administrative Staff Present:

Joseph V. Daigle – Fire Chief  
Greg DeWitt – Assistant Chief  
Frank Giuliano – Deputy Chief  
Rich Scott – Deputy Chief  
Cesar Sanchez – Deputy Chief  
Tim Fernandez – Fire Marshal  
Lisa Gendron – Admin-Finance Director  
Jessica DeWitt – Admin Coordinator

Chairman Lohan called the meeting to order at 5:00 p.m.

The meeting was opened with a moment of silence for the families of the firefighters that lost their lives during the past month and an invocation by Chaplain Chitwood. The invocation was followed by the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

Karen Pobanz spoke in regards to Agenda Item 10b. “Lease Agreement with Bonita Beach Holdings for New Fire Station on Hickory Blvd.” She stated that her opinion was that a beach substation was only needed during the daytime ‘in season.’

Alex Grantt approached the Board and stated he would be commenting on Agenda Item 7d. “2014-2015 Draft Audit Presentation – Ashley, Brown & Company, CPAs.” Chairman Lohan noted that the audit presentation was postponed due to additional time needed to complete the audit with new accounting rules and reports.

**APPROVAL OF APRIL 2016 MINUTES**

Commissioner Murphy made a motion to approve the April 11, 2016 Regular Board Meeting Minutes. Commissioner Liles seconded the motion. There was no further discussion and the **motion passed 4-0.**

**APPROVAL OF APRIL 2016 FINANCIALS**

Commissioner Kosilla motioned to approve the April 2016 and Current Expenditures and ACH Payments, Acknowledgement of the Financial Report, and Acknowledgement of Wire Transfers and Transfers Between Accounts. Commissioner Murphy seconded the motion. There was no further discussion and the **motion passed 4-0.**

## **PRESENTATIONS**

### ***Appreciation of Service for Resigned Commissioner Fred Forbes***

Chief Daigle thanked former commissioner Fred Forbes for his service, emphasizing his dedication proven by his thorough research of all topics of Board discussion.

### ***Promotions Presentation and Pinning***

Chief Daigle noted the upcoming retirement of Deputy Chief Frank Giuliano. He then congratulated the two employees who were subsequently promoted. Cesar Sanchez was promoted from Lieutenant to Deputy Chief. Fred Plocinski was promoted from Firefighter to Lieutenant.

### ***Years of Service Pinning***

Administrative Assistant Linda Swafford was presented with a ten-year service pin.

## **COMMISSIONERS' BUSINESS**

Commissioner Kosilla stated that he appreciated being able to go to the recent Florida Association of Special Districts (FASD) meeting as he found it very helpful and informative. Chairman Lohan stated the same, adding that the ongoing quarterly meetings were crucial for commissioners.

## **NEW BUSINESS**

### ***Election of Secretary to the Board***

Commissioner Kosilla nominated Commissioner Murphy for the position of Secretary/Treasurer of the Board. Commissioner Liles seconded the motion, there was no further discussion and **motion passed 4-0.**

### ***Lease Agreement with Bonita Beach Holdings for New Fire Station on Hickory Blvd.***

Chief Daigle reviewed the lease agreement presented to the Board, which had recently been sent to Bonita Beach Holdings for approval. He stated that the other party requested they'd like a three percent annual rate increase. Commissioner Murphy made a motion to proceed with the lease as presented and not to exceed an annual three percent increase. Commissioner Kosilla seconded the motion. During discussion of the motion, Chairman Lohan addressed Ms. Pobanz who had spoken on the agenda item during Public Comment earlier. He stated that the Board would continue to listen to public concerns and that the Fire District was not an 'in-season' or daytime-only business. **Motion passed 4-0.**

## **CHIEFS' REPORTS**

### ***Chief Joseph V. Daigle***

Chief Daigle noted that the District had submitted a formal Request for Proposals for a Facilities and Operations Report. The Chief explained that a facilities report and a ten-year plan were both required by Florida Statutes. The Chief noted that the District received four proposals which were in the process of being reviewed. The Board would be presented the Chief's ranked list for review before the June Board meeting, at which time the Board would determine how to proceed.

Chief Daigle stated that the District would be holding a Dedication on May 25<sup>th</sup>, 2016, at 9:30 a.m. to dedicate the training tower to Captain Paul Phillips.

***Assistant Chief Greg DeWitt***

Assistant Chief DeWitt noted that the Ordinance pertaining to false alarms and the new fee schedule would be taking effect July 1.

***Deputy Chief Richard Scott***

Deputy Chief Scott noted that the District had hosted a Firefighter for the Day event recently for about twenty individuals from the Foundation for the Developmentally Disabled (FDD). Deputy Chief Scott stated that it was the third year in a row that they'd hosted the event for the group after a voucher for the event was auctioned off at a fundraiser for the FDD.

**PUBLIC COMMENT**

Alex Grantt noted that Estero would soon have an Emergency Medical Center. Mr. Grantt suggested that the District partner with the Estero Fire Department and San Carlos Park Fire Department to work with Lee County EMS and Lee County Health Systems to create a "mobile trauma unit" for priority 1 calls.

Meeting adjourned at 5:33 p.m.

APPROVED