

**BONITA SPRINGS FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS**

**Minutes – June 4, 2018
Regular Board Meeting**

Fire Commissioners Present:

Steve Lohan – Chairman
Lawrence P. Kosilla, Jr. – Vice Chairman
James Murphy – Secretary/Treasurer
Jeffrey Maturo – Commissioner

Absent:

Edward FitzGerald – Commissioner

Administrative Staff Present:

Joseph V. Daigle – Chief
Greg DeWitt – Assistant Chief
Eric Madden – Deputy Chief
Richard Scott – Deputy Chief
Tim Fernandez – Fire Marshal
Lisa Gendron – Admin. Finance Director
Chrissy Biel – Admin. Coordinator

Also Present :

Jeff Brown – Ashley, Brown & Company,
CPA

Chairman Lohan called the meeting to order at 5:02 p.m. Chaplain Chitwood gave an invocation and led the Pledge of Allegiance. There was no public comment on agenda items.

APPROVAL OF MAY 14, 2018 MINUTES

Commissioner Murphy made a motion to approve the May 2018 Regular Board Meeting Minutes and Commissioner Kosilla seconded the motion. There was no further discussion and the **motion passed unanimously 4-0.**

APPROVAL OF MAY 2018 FINANCIALS

Commissioner Maturo made a motion to approve the May 2018 Financials and Commissioner Murphy seconded the motion. There was no further discussion and the **motion passed unanimously 4-0.**

PRESENTATIONS

Deputy Chief Scott presented two Phoenix Awards for two separate life-saving events. The first Phoenix Award was presented to Battalion Chief Cesar Sanchez, Lieutenant John Kutz, Firefighter Phil Kinsey and Firefighter Joe Sanderson. The second Phoenix Award was presented to Lieutenant Dave Brewer, Firefighter Jordan Green, and Firefighter Joe Sanderson.

Jeff Brown presented the draft of the Comprehensive Audited Financial Statements.

COMMISSIONERS' BUSINESS

Chairman Lohan presented Chief Daigle with a Distinguished Service Award on behalf of the Board for his work in coordinating a massive emergency response during and after Hurricane Irma. Chief Daigle gave a statement commending the entire District for its hard work and response during the hurricane.

Before adjournment, Commissioner Kosilla added to Commissioners' Business. He inquired about the weight room at Station 27; Chief Daigle stated that there is no official agreement with the owner to have such a weight room but that it is allowable for the time being. Commissioner Kosilla also asked whether the District has an agreement with a marine repair company to conduct emergency repairs on the boat at Station 27. Deputy Chief Scott stated that there is no agreement currently. Commissioner Kosilla asked Chief Daigle to look into making such an agreement.

OLD BUSINESS

Station 27 Parking Structure

Chief Daigle announced that City Council voted to approve the Chickee Hut design and that Fire Marshal Fernandez has reached out to the Native American community regarding the construction.

NEW BUSINESS

Disposal of Assets Report

Commissioner Murphy made a motion to approve the report, and Commissioner Maturo seconded the motion. There was no further discussion, and **the motion passed unanimously 4-0.**

Station 23 Payment Application #2

Commissioner Kosilla made a motion to approve Station 23 Payment Application #2 and Commissioner Murphy seconded the motion. There was no further discussion, and **the motion passed unanimously 4-0.**

Single Source Purchase of Generator for Station 23 (one motion)

Commissioner Maturo made a motion to approve the single source purchase of the generator and parts, and Commissioner Murphy seconded the motion. There was no further discussion, and **the motion passed unanimously 4-0.**

CHIEF'S REPORTS

Chief Joseph Daigle

Chief Daigle asked if the Board would move to accept the draft of the audit that was presented. The Board discussed whether or not a motion could be made or if it needs to be added to next month's agenda to be voted on. Ms. Gendron stated that the audit needs to be approved by the end of June. Commissioner Murphy made a motion to approve the audit pending review and consensus by the Board. Consensus will be reported to Chief Daigle or Ms. Gendron, and if a consensus is not reached then a special meeting will be held. Commissioner Maturo seconded the motion. **The motion passed unanimously 4-0.**

Chief Daigle presented a map of the fire hydrant system in Bonita Springs. Commissioner Maturo requested that a hard copy of the map be provided to the Board at the next meeting.

Deputy Chief Eric Madden

Deputy Chief Madden submitted his monthly report. Commissioner Maturo asked whether the ladder truck is fixed, and Deputy Chief Madden said that it is.

PUBLIC COMMENT

None

The meeting adjourned at 5:45 PM.

APPROVED