

## **PUBLIC NOTICE AND REQUEST FOR QUALIFICATIONS REGARDING PROFESSIONAL ARCHITECTURAL SERVICES**

The Bonita Springs Fire Control and Rescue District (the "District") publicly announces its intention to retain professional architectural services in connection with the District's contemplated construction of widening the rear driveway and redesign and re-roof at the site of the District's property on 28055 Mango (Driveway) and 27490 Old 41 Rd (Re-roof) Bonita Springs in Lee County, Florida.

Letters of Interest addressed to Mr. Greg DeWitt, Fire Chief, will be received by the District at 27701 Bonita Grande Rd, Bonita Springs, Florida 34135, postmarked by **February 1, 2022**, or may be delivered to the District's business office at 27701 Bonita Grande Rd, Bonita Springs, Florida 34135, until **12:00 noon LOCAL TIME on February 4, 2022**. Any letter of interest received after the time and dates specified above **will not be accepted** and returned unopened to the sender.

Among other tasks, the interested party must provide the District with complete architectural design services and related professional services for constructing a driveway and redesigning and re-roofing the station.

Letters of Interest must include, at a minimum, the following items:

- (1) Statement of the interested party's (individual or entity) name and all business addresses used by the interested party;
- (2) Evidence of authorization to do business (e.g., FEIN Number, evidence of all federal, state, and/or local licenses, certifications, registrations, authorizations, etc.);
- (3) Comply with Florida Statute 448.95 requiring all Florida public employees, their contractors, and subcontractors to register with and use the Federal E-verify system to confirm the work authorization status of new employees hired on or after January 1, 2021, and provide a signed compliance agreement provided by the District.
- (4) A detailed description of the interested party's scope of practice and areas of competence;
- (5) List and description of the interested party's professional personnel, including a discussion of the abilities and experience of each professional;
- (6) Statement of Minority Business Enterprise Status (or Non-Minority Status) under the Florida Small and Minority Business Assistance Act of 1985;
- (7) Description and date(s) of all past, present, or future work awarded by the District, if any, including dollar amount(s) of the underlying project and compensation for professional services rendered in connection therewith;
- (8) Description of experience and/or familiarity with work on projects of a similar nature, if any;
- (9) Statement of willingness to work within time and budget requirements of the District;

- (10) Description of the interested party's current and projected workloads, and that of its professional personnel;
- (11) Five (5) references for architect services within the last three years;
- (12) Submit seven (7) copies of the above-required information.

Before the contract for professional services is awarded, the District shall conduct such investigations as necessary. The investigation determines the performance record and ability of the interested party to perform the size and type of work described herein, including verifying all information contained in the interested party's Letter of Interest. The fees for architectural services are not expected to exceed the fee threshold for such engineering services, which triggers the criteria in Section 287.055, Florida Statutes.

The District reserves the right to reject any and all proposals or other offers to furnish professional services and shall give notice of such rejection to all parties who have submitted a Letter of Interest. After that, the District may republish a notice or modified notice, seeking the same professional services for the same project or purpose.

All firms are now placed on notice that the Board of Fire Commissioners, any employees from the Bonita Springs Fire Control and Rescue District, or members of the Competitive Negotiation Committee, do not wish to be lobbied individually or collectively about this project. Firms and their agents are not to contact members of the Board of Fire Commissioners or staff members for such purposes as holding meetings of introduction, dinners, etc. to influence the outcome of the selection process, if they intend to, or have submitted a proposal, or Letter of Interest, for this project.

The District does not discriminate based on age, race, color, sex, religion, national origin, disability, or marital status.