



BONITA SPRINGS FIRE CONTROL & RESCUE DISTRICT

FIRE PREVENTION DIVISION

PERMITTING PROCEDURE

DIGITAL PERMIT SUBMISSIONS

CONTRACTORS MAY SUBMIT THEIR FIRE PERMIT APPLICATION AND PLANS DIGITALLY BY EMAILING PLANREVIEW@BONITAFIRE.ORG

- DIGITAL SUBMISSION MUST BE IN PDF FORMAT
- FILE-SHARING LINKS WILL NOT BE ACCEPTED
- LARGE FILES MAY BE SUBMITTED IN A COMPRESSED ZIP FILE, MULTIPLE EMAILS, OR BY DELIVERING A USB DRIVE TO OUR OFFICE.
- PERMIT APPLICATION MUST BE ENTIRELY FILLED OUT OR IT MAY BE REJECTED.
- ONCE THE SUBMISSION HAS BEEN PROCESSED, THE CONTRACTOR WILL RECEIVE AN EMAIL REPLY WITH THE ASSIGNED PERMIT NUMBER.

PAPER PERMIT SUBMISSIONS

CONTRACTORS MAY SUBMIT THEIR FIRE PERMIT APPLICATION AND PLANS ON PAPER TO THE COMMUNITY DEVELOPMENT OFFICE LOCATED AT 9220 BONITA BEACH RD UNIT #111

- MINIMUM OF FOUR (4) SETS OF PAPER PLANS
- PERMIT APPLICATION MUST BE ENTIRELY FILLED OUT OR IT MAY BE REJECTED.
- CONTRACTOR WILL RECEIVE AN AUTOMATED EMAIL FROM COMMUNITY DEVELOPMENT LETTING THEM KNOW IF THE PLANS HAVE BEEN APPROVED OR REJECTED.

Plans are to be prepared by a Florida Licensed Fire Protection Contractor, Florida Registered Architect, or Engineer in accordance with the Florida Statute 633, "Fire Prevention and Control," Florida Fire Prevention Code, NFPA Standards, and Florida Administrative Codes.

If the submitted plans are intended to be mastered, the contractor, engineer, or architect shall indicate this by either providing a sealed letter or including a statement on the plans approving their repetitive use for permitting. If case-by-case approval is required for each permit application, that requirement must also be clearly indicated.

Fire Sprinkler, Fire Pump, Underground Fire Line, and Standpipe permit submissions must submit a current fire flow test within the past 12 months along with the plans.

All fees must be paid through the Community Development Portal. The applicant is required to pay the \$25 permit application fee at the time of submittal. Plan review and fire inspection fees are fully calculated during the plan review process and will be invoiced through your permitting portal with Community Development.

Before requesting a Final Fire 902 inspection: all fees must be paid, the approved set of plans/submittals must be submitted digitally, and these forms submitted for the following permits:

- Fire Sprinkler - Aboveground Piping Form
- Fire Alarm - Record of Completion Form
- Underground Fire Line - Underground Piping Form

TYPES OF PERMITS

- FIRE ALARM & MONITORING SYSTEM
 - FIRE ALARM & MONITORING SYSTEM
 - CLEAN AGENT SYSTEM
 - PAINT BOOTH
 - SUPPRESSION SYSTEM
 - FUEL TANKS/PIPING
 - LPG TANK
 - LPG/NATURAL GAS & PIPING
 - FIRE PUMP
 - DRY HYDRANT
 - FIREWORKS/SPARKLERS S791
 - OVER-THE-COUNTER (OTC)
- FOR FIRE ALARM OR FIRE SPRINKLER SYSTEMS ONLY!



**BONITA SPRINGS FIRE CONTROL
& RESCUE DISTRICT**

FIRE PREVENTION DIVISION
FIRE PERMIT APPLICATION

PERMIT NUMBER:	MASTER PERMIT NUMBER:
PROJECT NAME:	CONTRACTOR BUSINESS NAME:
PROJECT JOB ADDRESS:	CONTRACTOR LICENSE #:
SUBDIVISION NAME:	CONTACT PERSON:
ESTIMATED JOB VALUE:	PHONE NUMBER:
SQFT OF PROJECT:	EMAIL:
SCOPE OF WORK:	

SELECT THE PERMIT TYPE FROM THE FOLLOWING OPTIONS

- | | | |
|---|---|---|
| <input type="checkbox"/> FIRE ALARM | <input type="checkbox"/> FIRE SPRINKLER | <input type="checkbox"/> LPG/NATURAL GAS & PIPING |
| <input type="checkbox"/> MONITORING SYSTEM <ul style="list-style-type: none"><input type="checkbox"/> SINGLE BUILDING<input type="checkbox"/> CAMPUS STYLE | <input type="checkbox"/> FIRE PUMP <ul style="list-style-type: none">• GPM: _____ | <input type="checkbox"/> LPG TANK <ul style="list-style-type: none">• NUMBER OF TANKS: _____ |
| <input type="checkbox"/> KITCHEN GREASE HOOD <ul style="list-style-type: none">• NUMBER OF HOODS: _____• TOTAL LENGTH: _____ | <input type="checkbox"/> UNDERGROUND FIRE LINE | <input type="checkbox"/> FUEL TANK(S) / PIPING <ul style="list-style-type: none">• NUMBER OF TANKS: _____ |
| <input type="checkbox"/> HOOD SUPPRESSION <ul style="list-style-type: none">• TOTAL LENGTH: _____ | <input type="checkbox"/> STANDPIPE | <input type="checkbox"/> CLEAN AGENT SYSTEM |
| <input type="checkbox"/> SUPPRESSION SYSTEM | <input type="checkbox"/> DRY HYDRANT | <input type="checkbox"/> FIREWORKS / SPARKLERS S791 |
| | <input type="checkbox"/> PAINT BOOTH | |

CONTRACTOR SIGNATURE

CONTRACTOR PRINTED NAME

DATE