

Bonita Springs Fire Control & Rescue District Board Minutes

March 10, 2008

Present:

Chairman, Frank Liles
Commissioner, Pat Buttino
Commissioner, Evans Conforti
Commissioner, Ed Fitzgerald
Commissioner, Bob Paterson

Administrative:

Chief Phil Kinsey, Jr.
Assistant Chief, Ken Craft
Deputy Chief, Joe Daigle
Deputy Chief, Dan Ryan
Fire Marshal, Tim Fernandez
Finance Director, Tony Gambino
Administrative Director, Iris Roman
Union President, Greg DeWitt

Chairman Liles called the meeting to order at 5:01 PM and began the meeting with the Pledge of Allegiance.

I. Administrative

Asking for public input on agenda items and having none, **Chairman Liles asked for a motion to approve the regular minutes of the February 11, 2008 meeting. Motion made by Commissioner Paterson; seconded by Commissioner Buttino. Motion carried. Motion made by Commissioner Buttino to approve the joint board minutes of February 11, 2008; seconded by Commissioner Fitzgerald. Motion carried. Motion made by Commissioner Paterson to approve wire transfers and transfers between accounts; seconded by Commissioner Conforti. Motion carried.**

Commissioner Fitzgerald read a prepared statement he made denying that he disrespected the fire chief's at a merger meeting with Bonita, San Carlos and Estero. He noted that he had made suggestions for the white paper but his suggestions were not taken. He again apologized to Chief Kinsey for embarrassing him.

II. Chiefs' Reports

Chief Kinsey

Chief Kinsey and Commissioner FitzGerald met with Dennis Church of Bonita Bay on March 4, 2008; a copy of the minutes from the meeting was distributed. (Filed February meeting documents). Chief Kinsey reported that the discussions with Bonita Bay and the Fire District are now concluded.

Fire Marshal Tim Fernandez is seeking reimbursement for his bachelor's degree and Chief Kinsey wanted to make the board aware of this.

Chief Kinsey requested the Board appoint Frank Liles to represent the District along with himself at a June 5th meeting to short list the merger RFP proposals.

Motion made by Commissioner Paterson to have Chairman Liles be a part of the committee to review the RFP's as well as Chief Kinsey; second by Commissioner Conforti. Motion carried.

On March 28th, an ad will be placed for the RFP. There were no questions or comments.

The FASD meeting will be held on June 10th-13th in Sarasota.

Assistant Chief Craft

Assistant Chief Craft gave the statistics on the previous months calls. There were: 535 responses or approximately an 18% increase from January. Fire suppression calls were 8 which was approximately a 40% decrease from January. The EMS load increased by 398 calls. We had a 25% decrease in our hazardous materials calls which went to 5. For the month of January, we remained at 25 for service calls. The good intent calls increased by 40% to 59 and there was a 10% increase in false alarm calls which were approximately 30.

Our medical calls were achieved with 85.4% of the calls arriving within eight minutes. A sheet describing each unit and their number of incidents it responded to was included in the board packets.

Over 40 classes were taught during the month which equated to 1,900 man hours of training.

One suppression protocol was released and 5 more are in draft form.

The 2 new rescue units are now in service at Station 1 and Station 4.

A hazmat trailer given to the District by Lee County is now being inventoried and cleaned.

The new MDS' have arrived and have been placed in the remaining trucks as well as the Chiefs' vehicles.

Deputy Chief Joe Daigle

No new equipment has been placed in service. Training included reviewing cardiac protocols and procedures. An in-service on respiratory emergencies was conducted.

Deputy Chief Dan Ryan

Ninety of our employees completed S-190 Federally mandated brush fire training. Four suppression personnel were sent to Tampa for foam training on ethanol fires. Four employees were trained for EVOG and 30 pre-plans have been loaded into the vehicle computers.

Deputy Chief Ryan gave Deputy Chief Sibert's report in his absence. Rescue techs completed awareness level training on structural collapse as well as animal companions training. Deputy Chief Ryan also noted that Deputy Chief Sibert was instrumental in switching our phones from Verizon to Sprint/Nextel.

Fire Marshal Tim Fernandez

Fire Marshal Fernandez gave his monthly reports on inspections, new construction and existing structure inspections. Commissioner Buttino stated that night inspections by fire inspectors or battalion chiefs need to be done in restaurants, clubs, and bars as he has noticed tables and curtains covering exit doors and the occupancy limit was over what it should have been. Fire Marshal Fernandez stated that they have done night inspections in the past where the occupancy was over the limit. He will make note of the restaurants Commissioner Buttino referenced and correct any issues.

Union President Greg DeWitt

Greg reminded everyone of this year's arena football game between the firefighters and the Lee County Sheriff Department to be held on Saturday, March 22 at the Lee County Civic Center.

III OLD BUSINESS

Chief Kinsey asked the board if they had any questions or comments on the merger RFP. This RFP mirrors the RFP between North Naples Fire District and Bonita Springs. **A motion was made by Commissioner Fitzgerald to accept this RFP; second by Commissioner Buttino. Motion carried.**

IV NEW BUSINESS

Motion made by Commissioner Paterson to accept the disposition report dated 3/5/08; second by Commissioner Buttino. Motion carried.

VI PUBLIC INPUT

Private citizen Alex Grant asked Chief Kinsey what the manning per shift was and what our revenue will be. Chief Kinsey stated there are 26 firefighters on per shift. The revenue will not be known until sometime in July when the ad valorem is known.

VII COMMISSIONER'S BUSINESS

Commissioner Fitzgerald asked for a study on the cost of repairs at outside vendors to repair/service trucks. He would like to see a feasibility study to determine the potential for a Lee County apparatus repair and maintenance center. Chief Kinsey stated that the three commissions have already discussed functionality merger in which servicing of the apparatus would be one of the issues. Chief Kinsey stated he would give a preliminary report next month.

At a previous board meeting, a presentation and information was discussed on the purchase of new televising equipment. Division Chief Cleland was given the go ahead by the board to proceed with getting a quote from High-Tech Trading Company. Copies of the quote were distributed to the commissioners. Financial Director Tony Gambino stated that money for the televising equipment would be coming from the reserve truck fund in the budget. Commissioner Conforti stated he is totally opposed to using that money stating that the money was specifically put away for the replacement of vehicles when the need arises. Director Gambino said there is money left over in the account as a new brush truck will not be purchased this year. **Commissioner Fitzgerald made a motion to purchase the televising equipment for \$55,000.00 and not to exceed \$60,000.00; second by Commissioner Paterson. Chairman Liles voted no stating he would like to wait until July to see what money we will have then. Motion carried.**

Meeting adjourned at 5:50 pm.

Respectfully submitted,

Mary Huss
Secretary